PATROL ADJUDICATION JOINT COMMITTEE

DATE: **Tuesday 21st September 2010**

TIME: **11.30am**

PLACE: **Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.**

Presentation: Brighton and Hove City Council

Annual Reporting
Paul Nicholls, Policy and Development Manager

AGENDA

1. APPOINTMENT OF CHAIR, VICE CHAIR AND ASSISTANT CHAIR
To appoint Members to serve as Chair, Vice Chair and Assistant Chair of the Joint Committee. (These appointments to be effective until the next Annual Meeting)

2. URGENT BUSINESS
To consider any items which the Chair has agreed to have submitted as urgent.

3. ACCESS TO INFORMATION ACT
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

4. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting.
Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.

5. PATROL ANNUAL REPORT AWARD 2008/09
To receive the report of the Annual Report Review Group 2008/09 and agree that the report be circulated free of charge.
[Enclosed]

6. ANNUAL REVIEW OF GOVERNANCE DOCUMENTATION
To adopt the governance documentation as set out in the report
[Enclosed]

7. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE MEETING HELD 30TH JUNE 2009

To approve the minutes of the PATROL Adjudication Joint Committee Meeting held 30th June 2009.

[Enclosed]

8. MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE

To note the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee at its meetings 22nd September, 26th January 2010, and 29th June 2010

[Enclosed]

9. PATROL EXECUTIVE SUB COMMITTEE WALES

To note the minutes of the meeting held 18th September 2009 and receive a verbal update on the meeting held 16th September 2010.

[Enclosed]

10. ESTABLISHMENT OF EXECUTIVE SUB-COMMITTEE

To establish an Executive Sub-Committee including its Terms of Reference. To appoint Members to the Executive Sub Committee for the period until the annual meeting of the Joint Committee in September 2011.

[Enclosed]

11. APPOINTMENTS TO THE ADVISORY BOARD

To request appointments to the Advisory Board for the period until the annual meeting of the Joint Committee in September 2011.

[Enclosed]

12. WORKING GROUP FOR TRAFFIC REGULATION ORDERS

To receive an update on the working group to review Traffic Regulation Orders.

13. ANNUAL REPORT OF THE PARKING ADJUDICATORS 2008/10

To receive the Adjudicators' 2-year report reviewing the introduction of the Traffic Management Act 2004 in England and Wales and to note that an annual tribunal statistics report will be published.

[Report Enclosed]

14. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS

To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.

[Report Enclosed]

15. FINAL ANNUAL ACCOUNTS 2009/10

To approve the final annual accounts 2009/10 and to note the completion of the Audit of Accounts 2009/10 and approve the management response.

[Report Enclosed]

16. INTERNAL AUDIT

To review the recommendations from Internal Audit to adopt a three year internal audit strategy.

[Enclosed]

PATROL ADJUDICATION JOINT COMMITTEE

17. BUDGET MONITORING 2010/11
To note income and expenditure at 30th June 2010
[Report enclosed]

18. DATES OF NEXT MEETINGS:
PATROL Adjudication Joint Committee Annual Meeting: Tuesday 20 September 2011 and
PATROL Adjudication Joint Committee Executive Sub Committee Tuesday 25th January 2011 at Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

SIR HOWARD BERNSTEIN
Chief Executive
Manchester City Council
Town Hall, Albert Square
Manchester M60 2LA

CONTACT OFFICER
Christine Crisp, Manchester City Council
Governance and Scrutiny Support Unit,
Tel: 0161 234 3037 (Direct)
Fax: 0161 274 7017
Email:c.crisp@manchester.gov.uk

AGENDA ISSUED: 13 September